

Surveillance Requirements

General Surveillance Requirements	2
230-15-070 Analog video recording equipment requirements.	2
230-15-143 Digital video recording equipment requirements.....	2
230-15-072 Using multiplex and quad recording devices.	4
230-15-074 Reporting illegal or suspicious activities.	6
230-15-076 Resolving disputes using video recordings.	6
Additional Surveillance Requirements for Class F Card Games.....	8
230-15-067 Operating Class F and house-banked card games.	8
230-15-068 Surveillance requirements for Class F card games.	8
230-15-069 Camera requirements for closed circuit television recording in Class F card games.	9
230-15-075 Retaining video recordings in Class F card games.	10
230-15-077 Employee sign-in log in Class F surveillance games.....	11
230-15-078 Keeping a surveillance activities log in Class F card games.....	11
Additional Surveillance Requirements for House-banked Card Games	13
230-15-141 Monitoring and recording critical activities.	13
230-15-143 Operating a surveillance room.	14
230-15-141 Camera and monitor requirements for closed circuit television systems.	15
230-15-148 Keep surveillance activity logs.	17
230-15-150 Keeping surveillance room access logs.....	17
230-15-151 Retaining video and audio recordings.	18

General Surveillance Requirements

230-15-070 Analog video recording equipment requirements.

Class F and house-banked card game licensees using analog video recording equipment with video cassette recorders must:

- (1) Record images at a rate of at least twenty frames per second on standard VHS format; and
- (2) Reflect accurately the time and date of the video recording. Licensees using multiple time and date generators must synchronize them to the same time and date.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-625 Closed circuit television system--Class F card rooms. Camera requirements.

Video recording equipment requirements.

- (3) Video recording equipment shall meet the following requirements:
- (a) **Analog recording**, including audio recording where required, using a video cassette recorder, shall comply with the following requirements:
- (i) Images shall be recorded at a rate of not less than twenty frames per second on standard VHS format; and
 - (ii) Recorded images shall accurately reflect the time and date of the video recording. If multiple time and date generators are used, they shall be synchronized to the same time and date; or

WAC 230-40-825 Closed circuit television system – House-banking.

Video recording equipment requirements.

- (3) Video recording equipment shall meet the following requirements:
- (a) **Analog recording**, including audio recording where required, using a video cassette recorder, shall comply with the following requirements:
- (i) Images shall be recorded at a rate of not less than twenty frames per second on standard VHS format; and
 - (ii) Recorded images shall accurately reflect the time and date of the video recording. If multiple time and date generators are used, they shall be synchronized to the same time and date; or

230-15-143 Digital video recording equipment requirements.

(1) Digital recording, including audio recording where required, using a digital recording and storage system, must

- (a) Record all images on a hard drive;
- (b) Lock so that access to the erase and reformat functions and system data files is restricted to persons authorized in the internal controls;

- (c) Provide uninterrupted recording of surveillance, during playback or copying. House-banked card game licensees may use motion-activated recording;
- (d) Be capable of copying original images maintaining the original native format;
- (e) Stored at a rate of not less than twenty-five images per second;
- (f) Record images at a minimum resolution of 320 x 240 and display during playback at a minimum resolution of 640 x 480;
- (g) Store images in a format that is readable by our computer equipment;
- (h) Store images in a format that can be verified and authenticated by us;
- (i) Include the accurate time and date the video was originally recorded on the recorded images;
- (j) Be equipped with an uninterruptible power source to allow a proper system shutdown.

(2) House-banked card game licensees may overwrite previously recorded material after seven continuous gambling days, for example, Monday's gambling day recording may be recorded over on Tuesday of the following week.

[Statutory Authority: RCW 9.46.070.]

**WAC 230-40-625 Closed circuit television system--Class F card rooms.
Camera requirements.**

(3) (b) **Digital recording**, including audio recording where required, using a ~~hard drive~~ digital storage system, shall comply with the following requirements:

- (i) All images shall be recorded on a hard drive;
- (ii) Recording systems shall be locked ~~by the manufacturer to disable so that access to the erase and reformat functions to prevent access to, and system data files is restricted to persons authorized in the internal controls;~~
- (iii) The system must provide uninterrupted recording of surveillance, ~~this shall include during playback or copying:~~ Provided, That motion-activated recording may be used;
- (iv) Recording systems shall be capable of copying original images maintaining the original native format;
- (v) Images shall be stored at a rate of not less than twenty-five images per second;
- (vi) ~~Resolution shall be~~ Images shall be recorded at a minimum resolution of 320 x 240 and displayed during playback at a minimum resolution of 640 x 480 or higher;
- (vii) Images shall be stored in a format that is readable by commission computer equipment;
- (viii) Images shall be stored in a format that ~~contains a method to verify the authenticity of the original recording and copies~~ can be verified and authenticated by commission staff;
- (ix) Recorded images shall include the accurate time and date the video was originally recorded;
- (x) Previously recorded material may be overwritten after seven continuous days of gaming; and

(xi) Recording systems shall be equipped with an uninterruptible power source to allow a proper system shutdown.

WAC 230-40-825 Closed circuit television system – House-banking.

Video recording equipment requirements.

(b) **Digital recording**, including audio recording where required, using a digital storage system, shall comply with the following requirements:

- (i) All images shall be recorded on a hard drive;
- (ii) Recording systems shall be locked so that access to the erase and reformat functions, and system data files is restricted to persons authorized in the internal controls;
- (iii) The system must provide uninterrupted recording of surveillance, during playback or copying: Provided, That motion-activated recording may be used;
- (iv) Recording systems shall be capable of copying original images maintaining the original native format;
- (v) Images shall be stored at a rate of not less than twenty-five images per second;
- (vi) Images shall be recorded at a minimum resolution of 320 x 240 and displayed during playback at a minimum resolution of 640 x 480;
- (vii) Images shall be stored in a format that is readable by commission computer equipment;
- (viii) Images shall be stored in a format that can be verified and authenticated by commission staff;
- (ix) Recorded images shall include the accurate time and date the video was originally recorded;
- (x) Previously recorded material may be overwritten after seven continuous days of gaming; and
- (xi) Recording systems shall be equipped with an uninterruptible power source to allow a proper system shutdown.

Rule Summary: Correcting an inadvertent rule change that was made in October 2004. Ask Susan for rulemaking file

230-15-072 Using multiplex and quad recording devices.

- (1) Class F and house-banked card game licensees may use multiplexing and quad recording devices on entrances and exits or other nongambling areas.
- (2) Licensees may use quad recording devices to record the movement of drop boxes between tables and the count area.
- (3) "Multiplex recording" means combining multiple video inputs into a single signal by cycling through the separate video inputs with the view rotating among different cameras in a predetermined order, recording each video input sequentially in the cycle. Multiplex recording does not provide continuous recording of each video input because the amount of time lapse in the cycle depends on the number of video inputs.

(4) "Quad recording" means four separate video inputs that record continuously and combine into a single signal displayed on one monitor with a view of each video input.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-625 Closed circuit television system--Class F card rooms.

Camera requirements.

~~Use of~~ Multiplexing and quad recording devices.

~~(4) Multiplexing/ and quad recording devices may only not be used for external required surveillance, movement of drop boxes between tables and the count room, and on entrances and exits:~~

~~Provided, That split screen devices may be utilized for areas not required to have surveillance coverage.~~

~~(a) **Multiplex recording** means combining multiple video inputs into a single signal by quickly cycling through the separate video inputs (i.e., the view rotates among different cameras) in a predetermined order, recording each video input sequentially in the cycle. Multiplex recording does not provide continuous recording of each video input and the amount of time lapse is dependant upon the number of video inputs in the sequence.~~

Camera requirements.

~~(b) **Quad recording** means four separate video inputs which are continuously recorded and combined into a single signal displayed on one monitor with a view of each video input.~~

WAC 230-40-825 Closed circuit television system – House-banking.

Multiplexing and quad recording devices.

(4) Multiplexing and quad recording devices may not be used for required surveillance except under the following circumstances:

(a) Multiplexing or quad recording devices may be used on entrances and exits; and

(b) Quad recording devices may be used to record the movement of drop boxes between tables and the count room.

WAC 230-40-825 Closed circuit television system – House-banking.

Multiplexing and quad recording devices defined.

(c) **Multiplex recording** means combining multiple video inputs into a single signal by quickly cycling through the separate video inputs (i.e., the view rotates among different cameras) in a predetermined order, recording each video input sequentially in the cycle. Multiplex recording does not provide continuous recording of each video input and the amount of time lapse is dependant upon the number of video inputs in the sequence.

WAC 230-40-825 Closed circuit television system – House-banking.

Multiplexing and quad recording devices defined.

(d) **Quad recording** means four separate video inputs are continuously recorded and combined into a single signal displayed on one monitor with a view of each video input.

230-15-074 Reporting illegal or suspicious activities.

(1) Class F and house-banked card game licensees must report illegal or suspicious activities within the monitored portion of their business premises to us within three business days.

(2) Licensees must:

- (a) Make a copy of the entire recorded sequence of the activity; and
- (b) Give the original recording to us or other law enforcement when requested; and
- (c) Keep the copy for at least thirty days.

[Statutory Authority: RCW 9.46.070 and RCW 9.46.153.]

**WAC 230-40-625 Closed circuit television system--Class F card rooms.
Recording of illegal or suspicious activities.**

(5) Illegal or suspicious activities within the monitored portion of the licensed premises shall be reported to commission staff, pursuant to WAC 230-40-815 (3)(a)(v) through (vi). Additionally, licensees shall ensure two copies of the entire recorded image sequence are made reflecting the questioned activity. One copy shall be provided to commission staff or other law enforcement representatives upon demand and the other copy maintained by the licensee for a period of thirty days.

WAC 230-40-825 Closed circuit television system – House-banking.**Recording of illegal or suspicious activities.**

(5) Illegal or suspicious activities within the monitored portion of the licensed premises shall be reported to commission staff, pursuant to WAC 230-40-815 (3)(a)(v) through (vi). Additionally, licensees shall ensure two copies of the entire recorded image sequence are made reflecting the questioned activity. One copy shall be provided to commission staff or other law enforcement representatives upon demand and the other copy maintained by the licensee for a period of thirty days.

230-15-076 Resolving disputes using video recordings.

(1) If there is not sufficient clarity in the video recording to resolve a dispute, we will resolve the dispute in favor of the player unless the Class F or house-banked card game licensee can prove to us that the actions taken were warranted.

(2) Licensees may request a review by commission staff if the licensee feels circumstances warrant, for example, cheating has occurred.

[Statutory Authority: RCW 9.46.070.]

**WAC 230-40-625 Closed circuit television system--Class F card rooms.
Dispute resolution.**

(10) In the event there is not sufficient clarity due to violations of the above requirements, the burden will be on the licensee to prove any action taken was

warranted. Otherwise, all disputes shall be resolved in favor of the player:
Provided, That a review by commission staff may be requested if the licensee
feels circumstances warrant, for example, cheating has occurred.

WAC 230-40-825 Closed circuit television system – House-banking.

Dispute resolution.

(12) In the event there is not sufficient clarity due to violations of the above
requirements, the burden will be on the licensee to prove any action taken was
warranted. Otherwise, all disputes shall be resolved in favor of the player:
Provided, That a review by commission staff may be requested if the licensee
feels circumstances warrant, for example, cheating has occurred.

Additional Surveillance Requirements for Class F Card Games

230-15-067 Operating Class F and house-banked card games.

If licensees are conducting both Class F and house-banked card games, they must meet the surveillance requirements for house-banked card games in **WAC 230-15-141**.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-625 Closed circuit television system--Class F card rooms.

Critical activities related to the operation of a player-supported jackpot (PSJ) and assessment of fees based on amounts wagered (rake method) shall be closely monitored by the use of a closed circuit television (CCTV) system and recorded using analog and/or digital recording equipment. If a licensee is conducting both Class F and house-banked activities, the licensee shall be required to meet the surveillance requirements set forth in WAC 230-40-825.

230-15-068 Surveillance requirements for Class F card games.

(1) Class F licensees must record critical activities related to the operation of a player-supported jackpot and assessment of fees based on amounts wagered (rake method) using a closed circuit television system. Class F licensees may use either analog or digital recording equipment.

(2) Each Class F licensee must install and maintain a closed circuit television (CCTV) system that must view and record video signals from all required cameras when:

- (a) Operating gambling tables; or
- (b) Storing drop boxes or chip trays on the gambling tables; or
- (c) Transporting drop boxes; or
- (d) Counting drop box contents.

(3) The CCTV must view:

- (a) All gambling at each table including, at least, the
 - (i) Cards; and
 - (ii) Wagers; and
 - (iii) Chip tray; and
 - (iv) Drop box openings; and
 - (v) Table number; and
 - (vi) Players; and
 - (vii) Dealers.
- (b) When the count is being conducted, at least, the:
 - (i) Count table; and
 - (ii) Floor; and
 - (iii) Drop boxes; and
 - (iv) Drop box storage shelves/cabinets.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-625 Closed circuit television system--Class F card rooms.

Each Class F card room licensee shall install and maintain a CCTV system that meets the following requirements:

- (1) The following areas are required to be viewed by the CCTV system:
 - (a) All gaming at each table including, but not limited to, the:
 - (i) Cards;
 - (ii) Wagers;
 - (iii) Chip tray;
 - (iv) Drop box openings; and
 - (v) Players and dealers.
 - (b) All activity in the count room or count area including, but not limited to, the:
 - (i) Count table;
 - (ii) Floor;
 - (iii) Drop boxes; and
 - (iv) Drop box storage shelves/cabinets.

Camera requirements.

Activities to be recorded.

- (6) Video signals from all cameras shall be recorded when:
 - (a) Gaming tables are in operation;
 - (b) Drop boxes or chip trays are stored on the gaming tables;
 - (c) Drop boxes are being transported; or
 - (d) Drop box contents are being counted.

230-15-069 Camera requirements for closed circuit television recording in Class F card games.

- (1) The closed circuit television system must consist of light sensitive cameras able to show card and chip values. Each video camera must be capable of having the images displayed on a video monitor and recorded.
- (2) Licensees must:
 - (a) Install cameras to prevent customers or employees from obstructing, tampering with, or disabling the cameras; and
 - (b) Place pan, tilt, zoom (PTZ) cameras behind a smoked dome, one-way mirror, or similar materials that conceal the camera from view.
- (3) Licensees must have, at least:
 - (a) One fixed camera viewing each gambling table, covering the entire layout; and
 - (b) One fixed camera viewing the dealer area, covering the chip rack, all drop box openings, and the community card area; and
 - (c) A sufficient number of fixed cameras and/or PTZ to monitor players and dealers at each gambling table. The PTZ cameras must be:
 - (i). Permanently programmed; and
 - (ii). Capable of viewing each patron and dealer at each gambling position at least once every five minutes; and

- (d) A sufficient number of fixed cameras and/or PTZ cameras in the count area; and
- (e) Fixed cameras and/or PTZ cameras in any other location we deem necessary.

[Statutory Authority: RCW 9.46.070.]

**WAC 230-40-625 Closed circuit television system--Class F card rooms.
Camera requirements.**

(2) The CCTV system shall consist of light sensitive cameras that have the ability to determine card and chip values at each gaming table. Each video camera shall be capable of having its images displayed on a video monitor and recorded. Cameras shall be installed in a manner that will prevent them from being readily obstructed, tampered with, or disabled by patrons or employees. Installed cameras shall cover the areas required by this rule and shall include, at a minimum, the following:

- (a) At least one fixed camera focused over each gaming table covering the entire layout;
- (b) At least one fixed camera focused over the dealer area covering the chip rack, all drop box openings, and the community card area;
- (c) At least one fixed or pan, tilt, and zoom (PTZ) camera permanently programmed for the purposes of monitoring players and dealers at each gaming table. This camera must be capable of viewing each patron and dealer at each gaming position at least once every five minutes;
- (d) A sufficient number of fixed and/or PTZ cameras in the cage only if the count process is conducted there;
- (e) A sufficient number of fixed and/or PTZ cameras in the count area; and
- (f) Any other location as deemed necessary by commission staff.

Took audio out because we could find no rule that said they have to have audio recording.

230-15-075 Retaining video recordings in Class F card games.

(1) Class F licensees must label video recordings to identify the activities recorded.

(2) Licensees must keep:

- (a) All recordings for seven gambling days, for example, Monday's gambling day recording may be recorded over on Tuesday of the following week; and
- (b) Recordings documenting jackpot payouts over five hundred dollars for at least thirty days; and
- (c) Recordings of evidentiary value for as long as we request.

(3) We may increase these retention requirements by notifying licensees.

[Statutory Authority: RCW 9.46.070.]

**WAC 230-40-625 Closed circuit television system--Class F card rooms.
Camera requirements.**

Labeling and storing video and audio recordings.

(9) Video and audio recordings shall be marked to denote the activity recorded and retained for a period necessary to afford commission staff or law enforcement personnel reasonable access. The following minimum retention periods apply to recordings:

- (a) Recordings shall be retained for a minimum of seven complete gaming days.
- (b) Recordings of evidentiary value shall be maintained as requested by commission staff; and
- (c) Tapes documenting jackpot payouts of five hundred dollars or more shall be retained for at least thirty days; and
- (d) Commission staff may increase any of the retention requirements noted in this section by notifying the licensee.

230-15-077 Employee sign-in log in Class F surveillance games.

If Class F licensees operate a surveillance room, they must keep a surveillance room sign-in log to document when someone enters and leaves the surveillance room. Licensees must make the surveillance sign-in log available to us or law enforcement when requested.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-625 Closed circuit television system--Class F card rooms.**Camera requirements.****Employee sign-in log.**

(8) A surveillance room sign-in log shall be maintained to document the time each surveillance employee monitors the card room. The surveillance sign-in log shall be available for inspection at any time by commission staff or law enforcement personnel.

230-15-078 Keeping a surveillance activities log in Class F card games.

Class F licensees must keep a log of surveillance activities in the format we prescribe.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-625 Closed circuit television system--Class F card rooms.**Camera requirements.****Surveillance activity log.**

(7) The licensee shall maintain a record of all surveillance activities in the surveillance room. A surveillance log shall be maintained by surveillance personnel and shall include, at a minimum, the following:

- (a) Date and time of surveillance;
- (b) Person initiating surveillance;
- (c) Time of termination of surveillance;
- (d) Summary of the results of the surveillance; and

(e) A record of any equipment or camera malfunctions.

Additional Surveillance Requirements for House-banked Card Games

230-15-141 Monitoring and recording critical activities.

(1) Each house-banked card game licensee must install and maintain a closed circuit television (CCTV) system. Licensees may use either analog or digital recording equipment . Licensees must record video signals from all cameras when:

- (a) Operating gambling tables; or
- (b) Storing drop boxes or chip trays on the gambling tables; or
- (c) Transporting drop boxes; or
- (d) Counting drop box contents.

(2) Licensees must closely monitor and record all gambling activities and areas, including, at least:

- (a) Each table, including:
 - (i) Cards; and
 - (ii) Wagers; and
 - (iii) Chip tray; and
 - (iv) Drop box openings; and
 - (v) Table number; and
 - (vi) Card shoe; and
 - (vii) Shuffling devices; and
 - (viii) Players and dealers; and
- (b) The gambling pits; and
- (c) The cashier's cage, including:
 - (i) Outside entrance; and
 - (ii) Fill/credit dispenser; and
 - (iii) Customer transactions; and
 - (iv) Cash and chip drawers; and
 - (v) Vault/safe; and
 - (vi) Storage cabinets; and
 - (vii) Fill or credit transactions; and
 - (viii) Floor; and
- (d) The count room, including:
 - (i) The audio; and
 - (ii) Count table; and
 - (iii) Floor; and
 - (iv) Counting devices; and
 - (v) Trolley; and
 - (vi) Drop boxes; and
 - (vii) Storage shelves/cabinets; and
- (e) Entrance and exits; and
- (f) The movement of cash, gambling chips, and drop boxes; and

(g) Entrances and exits to the card room.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-825 Closed circuit television system – House-banking. Critical activities related to the operation of house-banked card games shall be closely monitored by the use of a closed circuit television (CCTV) system and recorded using analog and/or digital recording equipment. Each house-banked card room licensee shall install and maintain a CCTV system that meets the following requirements.

(1) The following areas are required to be viewed by the CCTV system:

(a) All gaming at each table including, but not limited to, the following:

- (i) Cards;
- (ii) Wagers;
- (iii) Chip tray;
- (iv) Drop box openings;
- (v) Card shoe;
- (vi) Shuffling devices; and
- (vii) Players and dealers.

(b) All activity in the pits.

(c) All activity in the cashier's cage including, but not limited to, the:

- (i) Outside entrance;
- (ii) Fill/credit dispenser;
- (iii) Customer transactions;
- (iv) Cash and chip drawers;
- (v) Vault/safe;
- (vi) Storage cabinets;
- (vii) Fill or credit transactions; and
- (viii) Floor.

(d) All activity in the count room including, but not limited to, the:

- (i) Count table;
- (ii) Floor;
- (iii) Counting devices;
- (iv) Trolley;
- (v) Drop boxes;
- (vi) Storage shelves/cabinets; and
- (vii) Entrance and exits.

(e) The movement of cash, gaming chips, and drop boxes.

(f) Entrances and exits to the card room.

230-15-143 Operating a surveillance room.

(1) House-banked card game licensees must maintain one or more surveillance rooms and:

(a) Control access to the surveillance room; and

- (b) Assign only the employees of the surveillance department to monitor activities. Owners or approved supervisory or management personnel may also monitor activities; and
- (c) Give our agents and law enforcement personnel immediate access to the surveillance room when they request it; and
- (d) Ensure that surveillance room entrances are not easily observed from the gambling floor; and
- (e) Ensure that a surveillance employee is present in the surveillance room and monitoring activities, using the surveillance room equipment, any time the card room is conducting gambling and during the count process.

(2) House-banked card game licensees may operate the surveillance room without staff for routine breaks that are less than thirty minutes per shift.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-825 Closed circuit television system – House-banking.

Surveillance room.

(8) The licensee shall maintain one or more surveillance rooms with the following minimum requirements:

(a) The surveillance room shall have controlled access and be used solely by the employees of the surveillance department assigned to monitor activities:

Provided, That this restriction does not apply to owners or approved supervisory or management personnel.

(b) Commission agents and law enforcement personnel shall be provided immediate access to the surveillance room upon request.

(c) Entrances to surveillance rooms shall not be readily observable from the gaming operation area.

(d) The licensee shall ensure a surveillance employee is present in the surveillance room and monitoring the activities of the operation, via the surveillance room equipment, any time the card room is open to conduct gaming and during the count process: Provided, That the licensee may allow the surveillance room to operate without staff for a period not to exceed thirty minutes per shift for the purpose of routine breaks.

230-15-141 Camera and monitor requirements for closed circuit television systems.

(1) The closed circuit television (CCTV) system must consist of light sensitive cameras able to show card and chip values and the configuration of wagers. Each video camera must be capable of having its images displayed on a video monitor and recorded.

(2) House-banked card game licensees must include a sufficient number of video monitors in their CCTV system to simultaneously view multiple gambling tables, the cashier's cage, and count room activities.

(3) House-banked card game licensees must install cameras so that they prevent patrons or employees from readily obstructing, tampering with, or disabling them. House-banked card game licensees must place PTZ cameras behind a smoked dome, one-way mirror, or similar materials that conceal the camera from view. Installed cameras must cover the areas required by this rule, including, at least:

- (a) One fixed camera focused over each gambling table covering the entire layout; and
- (b) A sufficient number of fixed and/or pan, tilt, and zoom (PTZ) cameras programmed permanently to monitor players and dealers at each gambling table. The PTZ cameras must be capable of viewing each patron and dealer at each gambling position at least once every five minutes; and
- (c) A sufficient number of PTZ cameras to determine the wagers and card values, including card suits on suit-sensitive games, at each gambling table; and
- (d) A sufficient number of fixed and/or PTZ cameras in the cage(s); and
- (e) A sufficient number of fixed and/or PTZ cameras in the count room and any other location as deemed necessary by commission staff.

(4) Any time a winning wager, a jackpot, or bonus payouts greater than one thousand dollars is won, surveillance must use PTZ cameras to verify:

- (a) The winning hand; and
- (b) The amount of the wager; and
- (c) The amount of the payout; and
- (d) The player who won the prize;

(5) House-banked card game licensees must have documented procedures in their internal controls explaining how they will carry out verification of the win.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-825 Closed circuit television system – House-banking.

Video monitors.

(7) The CCTV system shall include a sufficient number of video monitors to simultaneously view multiple gaming tables, the cashier's cage, and count room activities.

WAC 230-40-825 Closed circuit television system – House-banking.

Camera requirements.

(2) The CCTV system shall consist of light sensitive cameras including those with pan, tilt, and zoom (PTZ) capabilities having the ability to determine card and chip values and the configuration of wagers at each gaming table. Each video camera shall be capable of having its images displayed on a video monitor and recorded. Cameras shall be installed in a manner that will prevent them from being readily obstructed, tampered with, or disabled by patrons or employees. PTZ cameras shall be placed behind a smoked dome, one-way mirror or similar

materials that conceal the camera from view. Installed cameras shall cover the areas required by this rule and shall include at a minimum:

- (a) At least one fixed camera focused over each gaming table covering the entire layout;
- (b) A sufficient number of fixed and/or PTZ cameras permanently programmed for the purposes of monitoring players and dealers at each gaming table. The PTZ cameras must be capable of viewing each patron and dealer at each gaming position at least once every five minutes;
- (c) A sufficient number of PTZ cameras for the purpose of determining the configuration of wagers and card values at each gaming table. Any time a winning wager, including jackpot or bonus payouts in excess of one thousand dollars are won, surveillance shall utilize this camera to verify the winning hand, the amount of the wager, and the player who won the prize. Each licensee shall have documented procedures in their internal controls stipulating the manner in which this will be carried out;
- (d) A sufficient number of fixed and/or PTZ cameras in the cage(s);
- (e) A sufficient number of fixed and/or PTZ cameras in the count room; and
- (f) Any other location as deemed necessary by commission staff.

230-15-148 Keep surveillance activity logs.

House-banked card game licensees must keep a record of all gambling-related activities observed in the licensed premises. This log must be kept in the format we prescribe and kept by the surveillance department.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-825 Closed circuit television system – House-banking.**Surveillance activity log.**

(9) The licensee shall maintain a record of all surveillance activities in the surveillance room. A surveillance log shall be maintained by surveillance personnel and shall include, at a minimum, the following:

- (a) Date and time of surveillance;
- (b) Person initiating surveillance;
- (c) Time of termination of surveillance;
- (d) Summary of the results of the surveillance; and
- (e) A record of any equipment or camera malfunctions.

230-15-150 Keeping surveillance room access logs.

House-banked card game licensees must keep must keep a surveillance room sign-in log to document when someone enters and leaves the surveillance room. House-banked card game licensees must make the surveillance sign-in log available to us or law enforcement when requested.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-825 Closed circuit television system – House-banking.

Employee sign-in log.

(10) A surveillance room sign-in log shall be maintained to document the time each surveillance employee monitors the card room. The surveillance sign-in log shall be available for inspection at any time by commission staff or law enforcement personnel.

230-15-151 Retaining video and audio recordings.

- (1) House-banked card game licensees must label video and audio recordings to identify the activities recorded.
- (2) House-banked card game licensees must keep
 - (a) All recordings for seven gambling days, for example, Monday's gambling day recording may be recorded over on Tuesday of the following week; and
 - (b) Recordings documenting jackpot payouts over one thousand dollars for at least thirty days; and
 - (c) Recordings of evidentiary value for as long as we request.
- (3) We may increase these retention requirements by notifying house-banked card game licensees.

[Statutory Authority: RCW 9.46.070.]

WAC 230-40-825 Closed circuit television system – House-banking.**Labeling and storing video and audio recordings.**

- (11) Video and audio recordings shall be marked to denote the activity recorded and retained for a period necessary to afford commission staff or law enforcement personnel reasonable access. The following minimum retention periods apply to recordings:
- (a) Recordings shall be retained for a minimum of seven complete gaming days;
 - (b) Recordings of evidentiary value shall be maintained as requested by commission staff; and
 - (c) Tapes documenting jackpot payouts over one thousand dollars shall be retained for at least thirty days; and
 - (d) Commission staff may increase any of the retention requirements noted in this section by notifying the licensee.